

Wauconda Township Board Meeting

April 21, 2021

Call to Order/ Roll Call: The meeting was called to order at 6:10 p.m. For roll call, answering present were: Trustee Lochmayer, Trustee McKernan, Trustee Santi, Trustee Whitehead, Supervisor Swanson, Assessor Oaks, Attorney Hartman, and Administrator Maioriello. Highway Commissioner Weisbruch was absent.

Pledge of Allegiance: The pledge was led by Trustee Lochmayer.

Approve Agenda: Trustee McKernan motioned, and Trustee Lochmayer seconded to approve the agenda. A discussion was open. Trustee McKernan inquired about the update on Wauconda recycling item. He asked if it has ever been discussed before at a meeting and maybe should be moved to new business. Supervisor Swanson stated it was previously discussed at a meeting. A voice roll call was taken. All were in favor, this motion carried.

Approve Minutes of March 17, 2021; Trustee Lochmayer motioned, and Supervisor Swanson seconded to approve the minutes. A voice roll call was taken. , with Trustee McKernan abstaining. Supervisor Swanson voted nay. This motion carried.

Approve Minutes of March 17, 2021 Executive Session: Personnel Issue & Litigation: Supervisor motioned, and Trustee Lockmayer seconded to approve the minutes. A voice roll call was taken. All were in favor. This motion passed.

Vote: Payment of Town Fund Bills from March 18, 2021, to April 21, 2021: Trustee McKernan motioned, and Supervisor Swanson seconded to approve the bills. The discussion was opened. There was an additional bill asked to be included for retirement gift/party for \$695.72. Trustee McKernan asked about the Acres bills for the snow plowing of the Township lot. He inquired as to why these six bills were paid late. He also wants these bills recorded in the 2020-2021 fiscal year as they were incurred in that year. The Supervisor stated the bills were received late. The administrator said that the books were closed for the 2020-2021 year and these bills would have to go into 2021-2022 fiscal year expenses. Trustee McKernan will meet with the auditor to see if that is the only way to do this as he feels these expenses were accrued in the previous year's budget. Trustee Santi noted that the bills were over \$5,000.00 for snowplowing the lot and received so late. Supervisor Swanson stated that there was an email from Acres with the bills attached and is available to see. After much discussion on the Acres bills, the dates they were incurred and where to put them in the accounting, the motion was amended to include the extra bill for the retirement items and pay the bills. A voice roll call was taken. Trustee Lochmayer, McKernan, and Whitehead and Supervisor Swanson voted aye. Trustee Santi voted nay. This motion carried.

Vote: Payment of Road District bills from March 18, 2021, to April 21, 2021: Trustee Santi motioned, and Trustee Lochmayer seconded to approve the bills. The floor was opened for discussion. Supervisor Swanson stated a concern he had about a project the Highway Commissioner had done on private property and the bills for that project. He would like the bills pulled and not paid until he finds out about this project. Trustee Whitehead stated that once again a phone call should have been done prior to the meeting so it could be resolved, and questions answered. He feels that the vendors who supplied the materials need to be paid in a timely manner and to avoid late fees. Trustee McKernan stated that he would like to vouch for the Highway

Commissioner and stated that the Commissioner would probably have a good explanation for all the Supervisors concerns. Supervisor Swanson wants to hold the bills until he has an explanation from the Highway Commissioner. After a long discussion on the bills, permits, and the project, Trustee Whitehead stated the Supervisors issues on this project need to be addressed and answered, however he has complete confidence in the Highway Commissioner that the jobs that he does are properly permitted and the job is done properly. Trustee Santi agreed and has faith in the Commissioners judgement. Trustee Santi motioned to approve the road district bills as presented. Trustee Lochmayer seconded. A voice roll call was taken. Trustees Lochmayer, McKernan, Santi, and Whitehead voted aye. Supervisor Swanson voted nay. This motion carried.

Treasurer's Report:	General Town Fund	\$ 52,352.85
	General Assistance	6,301.82
	IMRF	13,307.75
	Senior Services Fund	5,223.55
	Road and Bridge Fund	3,819.96
	<u>Permanent Road Fund</u>	<u>32,868.31</u>
		\$113,874.24

Public Participation: None

New Business: Vaccine Clinic Update: The Township registered 219 people from the pre-registration list. He thanked Melissa Garcia, General Assistance Co-Ordinator, for all the hard work in getting this done. The event is April 29th. He thanked Grant Township, Freemont Township Hwy. Dept., District 118, and Cert for also helping with this event. He asked to pay attention for May 20th which is the second shot and Wauconda township will facilitate that event as well. There are 1608 doses of the Pfizer shot with plenty of appointment openings.

Wauconda Historical Society Report: There are quite a few events coming up. The house needs some updating such as tuckpointing and painting.

Old Business: Vote: Social Media Policy: Supervisor Swanson stated he was not able to get it done this month. He hopes it will be done next month.

Update on Costco Rebates/Journal Entries: Trustee McKernan asked about the letter from the Attorney General to the administrator asking for more information on the journal entries for the Costco rebates to answer a FOIA request. The administrator stated she gave the Attorney General all the journal entries she has regarding the Costco journal entries and is waiting to hear back from them. Trustee McKernan is concerned that by the letter received from the Attorney General, they think the Township should be supplying additional information. Trustee McKernan asked the Township attorney has reviewed the letter from the Attorney General. Attorney Hartman said no. Trustee McKernan asked that the administrator inform the Trustees when she hears from the Attorney General's office regarding this matter.

Supervisor Swanson stated that the monies from the rebates have been spent on Township purchases, mostly office supplies. Any money left over was deposited in the bank.

Updates on Wauconda Recycling /Scrap, Cash Payouts: Supervisor Swanson would like an update on the accounting of the money from the Highway Department for the scrap. Since the Commissioner is absent, he asked the Board to follow up with it. Trustee McKernan stated that the Commissioner takes it upon himself to take the items to the scrap instead of throwing it out. The Commissioner has explained this before. These monies are in addition what we would not have gotten. Supervisor Swanson just wants it accounted for.

Vote: Dispose of Audio Meeting Recordings through 10/31/19: Supervisor Swanson motioned to dispose of the audio recordings through 10/31/19. Trustee Whitehead seconded. A voice roll call was taken. All were in favor. This motion carried.

Budget Distributed to the Board: The budget was put in the Trustees mailboxes.

Public Participation: Maria Weisbruch stated that regarding the Costco rebates, she will send the Board spread sheets from an entire audit of the Costco rebates and deposits made. It shows that there is over \$1200.00 missing. She suggested that the Trustees contact Costco to get a report of the last 10 years to find out where the rebates went. Ms. Weisbruch stated that while the administrator said she gave all she has, there is still money out there.

John Miceli asked questions about dates on some bills from the Highway Commissioner and when the Supervisor got them.

Township Reports:

Trustee McKernan wanted to recognize Clerk Rowe for her 14 years and Supervisor Swanson and Sheryl Ringel and thank them for their service.

Administrator Maioriello stated that due to Covid, bills have been late or not received. Offices have a lot of people out.

Supervisor Swanson served for 16 years as Supervisor and 7 years as Trustee. He stated it has been rewarding with updating and remodeling buildings and much more. He hopes the future elected officials will keep up the need for Township government. He warned to be mindful of emails coming in from TOI. He announced that before he leaves, he will be taking his oak desk, filing cabinet, credenza, and miscellaneous things that he brought with him. He is donating some L-shape desks and cabinets in the senior transportation office, shelves in storage area, and garden tools.

Acknowledgement of Outgoing Elected Officials: Trustee Santi read a Proclamation thanking Supervisor Swanson, Clerk Rowe, Trustee Ringel, and Trustee Stiller for their time and service in the Township.

Adjourn: At 7:00 pm. Trustee Santi motioned to adjourn. Trustee Lochmayer seconded. The meeting was adjourned.

Submitted this 19th day of May 2021.

Supervisor Swanson

Clerk Rowe

Trustee McKernan

Trustee Lochmayer

Trustee Santi

Trustee Whitehead