

**WAUCONDA TOWNSHIP  
REGULAR BOARD MEETING  
March 13, 2019**

**Call to Order:** Supervisor Swanson called the meeting to order at 6:02 p.m. with the Pledge of Allegiance.

**Roll Call:** Clerk Rowe proceeded with roll call. Answering present was: Trustee Lindberg, Trustee McKernan, Trustee Ringel, Trustee Stiller and Supervisor Swanson. Also answering present was Assessor Oaks, Highway Commissioner Weisbruch, Attorney Ridgway, and Administrator Maioriello.

**Approve Agenda:** Supervisor stated that the vote for Ela Pace Agreement and vote for Lake County Ride is to be removed. He also asked that that the Historical Society report be moved up on the agenda. Supervisor Swanson motioned and Trustee Stiller seconded to approve the agenda with the changes. Voice roll call was taken. All were in favor. Motion passed.

**Approve Minutes: February 20, 2019 Regular Board Meeting:**

Trustee Stiller motioned and Trustee Ringel seconded to approve the minutes. A voice roll call was taken. Due to absence, Trustee Lindberg abstained. All were in favor. This motion carried.

**Historical Society Report:** Dan Smith, President, passed out the schedule of upcoming events. April 6 is a program Step into History, May 4<sup>th</sup>, May Pole/Open house, June 15<sup>th</sup>, Summer Tea at the Cook House, July, Open houses/Tag sales, August 25<sup>th</sup>, Annual Ice Cream/Pie Social, and September there will be a cemetery walk. The Historical Society will be recipients of one third of the proceeds from this year's Bunny Hop. The money will be used to digitalize more articles.

Newspapers from 1888 to 1924 are on their website; [www.wauconda-history.org](http://www.wauconda-history.org).

**Approve Payment of General Town Fund Bills: February 21, 2019 to March 13, 2019:**

Trustee Stiller motioned and Supervisor Swanson seconded to approve the payment of the General Town Fund bills. After some questions regarding some expenses by Trustee Stiller and Trustee Lindberg, a voice roll call was taken.

Trustee Stiller and Trustee Lindberg voted nay. Trustee McKernan, Trustee Ringel, and Supervisor Swanson voted aye. This motion carried.

**Approve Payment of Road District Fund Bills: February 21, 2019 thru March 13, 2019:**

Supervisor Swanson motioned and Trustee Ringel seconded to approve the payment of the Road District bills. Trustee Lindberg and Trustee Stiller voted nay. Trustee Ringel, Trustee McKernan, and Supervisor Swanson voted aye. This motion carried.

**Treasurer's Report:**

Supervisor Swanson read the following Treasurer's Report:

General Town Fund	\$65,657.58
General Assistance	5,230.50
Social Security/IMRF Fund	7,570.44
Senior Services Fund	6,209.35
Road & Bridge Fund	5,465.51
Permanent Road Fund	<u>42,086.52</u>
Total:	\$ 132,219.90

**Public Participation:** None

**Vote: Annual Meeting Agenda:** Trustee Ringel motioned and Trustee Lindberg seconded to approve the annual meeting agenda. A voice roll call was taken. All were in favor. This motion passed.

**Vote: Employee Manual Change:** Administrator Maioriello stated it was brought to her attention that the FMLA act applies to government entities regardless of the number of employees. Therefore, the Family Medical Leave Act needs to be changed in the employee manual. Trustee Stiller asked if this change would have affected anyone in the past. Supervisor Swanson stated no. Supervisor Swanson motioned and Trustee Stiller seconded to adopt the changes to the manual. Voice roll call was taken. All were in favor. Motion carried.

**Public Participation:** None

**Building Renovation Update:** Supervisor Swanson stated the renovations are 97% completed. The renovations came in under budget. The final payment to the

contractor has been made. He is receiving many compliments. Landscaping needs to be done in the spring.

**Elected Officials Report:**

Highway Commissioner stated that everything is going well. They are working on flooding and drainage issues. The Special Meeting held regarding adopting some roads into the Township went well. Having no opposition from the residents who were present, Highway Commissioner Weisbruch had decided to approve accepting the roads into the Wauconda Township Road District. The paperwork has been submitted to Lake County who will, once approved, submit to the State for approval. If it is approved by the State and the Township starts receiving the motor fuel tax funds, major repairs will be done on these streets. Supervisor Swanson stated this was a good example of Township government helping residents.

Assessor Oaks stated that this is a “quad year” for real estate taxes. Any appeals from 2015 through 2019 will not be carried over. This could generate a lot more appeals this year. Due to software problems in the county, the blue assessment notices could be very late this year.

The Assessor’s office has had to print out copies of over 9,000 of parcels in Wauconda Township due to a glitch in the county software and new updated software purchased by assessors’ offices in Lake County. This has caused a lot of issues and extra work in the office.

Trustee Stiller worked the Township booth at the expo and thought the attendance was very good.

Trustee Lindberg took a TOI development class in Springfield on Township budgets.

Clerk Rowe stated that Early Voting starts March 18<sup>th</sup> and goes through March 30<sup>th</sup>. April 2<sup>nd</sup> is Election Day. April 9<sup>th</sup> is Wauconda Township Annual Meeting.

Supervisor Swanson stated that Annie Peterson, a lifelong resident of Wauconda turns 90. He asked everyone to sign the birthday card for her.

**Budget Discussion:** Supervisor Swanson stated at the January Board meeting, it was decided to discuss the budget at this meeting. He put together a list of projects that he would like to budget for the following year. They are: a cedar split

rail fence surrounding the Oak Grove cemetery in Kettle Grove Forest Preserve, money to provide an area to park cars by the cemetery, 25 more headstones for the Historical cemetery, Historical House parking lot redone for around \$7800.00, repaint the Historical house, re-doing the Township Hall floor for around \$10,000.00, repairing the Senior Service/Food Pantry roof, and finish the landscaping out front. Assessor Oaks asked if anything could be done on the wall facing the senior bus garage as it gets very cold with no insulation on that wall. Supervisor will check in to it. Trustee Stiller asked about replacing the doors in the Township Hall. Supervisor Swanson will get a quote. Trustee Lindberg asked if the Historical Society can share some of the expenses to the repairs of the house. Supervisor Swanson stated they are using their money for other projects.

Trustee Stiller would like to check into implementing a blue bag program for the senior citizens. The program would supply bags to seniors to put their valuable information in case of an emergency. He would also like to initiate a senior citizen well-being check program and assisting in a substance abuse program.

Administrator Mairoiello stated the Township is already involved with substance abuse and prevention programs set up by Dr. Dan Coles, Superintendent of District 118 and through United Partnership. She has been attending meetings for the last couple years.

Trustee Lindberg would like to research the Lake County 211 program, as it would reach all residents. She would like to upgrade the Townships accounting program and invest in an opioid program for youths.

Assessor Oaks stated that this year her budget will now include all the salaries, insurance payments, and utility bills that were previously included in the Town budget. Therefore, the Assessor's budget will appear to be higher this year. She will be asking for salary increases for money that will be needed for anticipated overtime for appeals and dealing with the software glitches. She is not running for Assessor again, so she would like to train two people in her office to get the C10 designation to qualify to run for the office. The Assessor also stated that she will need to update her software to Windows 10 and her 6 computers might not be compatible for it. She would also like to install a standing work station.

Highway Commissioner Weisbruch stated that he has put together a five-year plan. This year he is getting a new plow truck. He would like to add a lean-to, seal the shop floor, pave the back lot, purchase a lift for the mechanic, replace culverts

on Garland, Case, and Old Rand Roads. He would like to have his mechanic attend a welding class to get certified, check into Com. Ed. street lights, and give merit raises to the employees.

Trustee Lindberg motioned and Trustee Ringel seconded to adjourn at 7:40 p.m. All were in favor.

Submitted this 17th day of April 2019.

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Supervisor Swanson

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Clerk Rowe

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Trustee Lindberg

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Trustee Ringel

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Trustee McKernan

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Trustee Stiller