

**WAUCONDA TOWNSHIP
REGULAR BOARD MEETING
NOVEMBER 16, 2016**

Call to Order: Supervisor Swanson called the meeting to order at 6:00 p.m.

Roll Call: Clerk Rowe proceeded with roll call. Answering present was: Trustee McKernan, Trustee Ringel, Trustee Schorr, and Supervisor Swanson. Also answering present was Assessor Oaks, Administrator Maioriello, and Attorney Ridgway. Trustee Thompson and Highway Commissioner Munson were absent.

Pledge of Allegiance: The Pledge was led by Trustee McKernan.

Approve the Agenda: Trustee Ringel motioned and Supervisor Swanson seconded to approve the agenda. A voice roll call was taken. All were in favor. This motion carried.

Approve Minutes: October 19, 2016 Regular Board Meeting

Trustee Ringel motioned and Trustee McKernan seconded to approve the minutes. A voice roll call was taken. All were in favor. This motion carried.

Approve Minutes: November 2, 2016 Special Meeting: Trustee Ringel motioned and Trustee McKernan seconded to approve the minutes. A voice roll call was taken. All were in favor. This motion carried.

Approve Minutes of Executive Session: Personnel Issue: November 2, 2016: Trustee Ringel motioned and Trustee McKernan seconded to approve the minutes. A voice roll call was taken. All were in favor. This motion carried.

Approve Minutes of Executive Session: October 19, 2016: Personnel Issue; Supervisor Swanson motioned to approve the minutes. Trustee Ringel seconded. A voice roll call was taken. All were in favor. This motion carried.

Approve Payment of General Town Fund Bills: October 20, 2016 to November 16, 2016:

Trustee Ringel motioned and Trustee McKernan seconded to approve the payment of the General Town Fund bills. Administrator Maioriello requested that two additional bills be included. Trustee Ringel amended her motion to include the two additional bills. Trustee McKernan seconded. A voice roll call was taken. All were in favor. This motion carried.

Approve Payment of Road District Fund Bills: October 20, 2016 thru November 16, 2016:

Trustee Ringel motioned and Trustee McKernan seconded to approve the payment of the Road District bills. Administrator Maioriello requested that 4 additional bills be included. Trustee Ringel amend her motion to include the bills and Trustee McKernan seconded. A voice roll call was taken. Trustee Ringel, Trustee McKernan, and Trustee Schorr voted aye. Supervisor Swanson voted nay. This motion carried.

Treasurer's Report:

Supervisor Swanson read the following Treasurer's Report:

General Town Fund	\$ 130,847.60
General Assistance	4,945.23
Social Security/IMRF Fund	8,058.87
Senior Services Fund	6,444.34
Road & Bridge Fund	22,443.40
Permanent Road Fund	<u>109,061.08</u>
Total:	\$ 281,800.52

Public Participation: Larry Svec, President of the Tamarack Subdivision, Wauconda resident, thanked the Highway Department for the work on the roads and culverts. He stated that Highway Munson was very attentive to the residents and their concerns. Mr. Svec passed out a sheet recapping the work done. He stated the residents are very pleased.

Old Business: Vote: Employee Manual; Sick days: Supervisor Swanson stated that he had done some research with 12 other townships in regards to sick days, personal, and vacation days. It showed that Wauconda Township was in the middle of the road with their benefits. Some townships were the same, some higher, and some were lower.

Trustee Schorr stated that Wauconda Township employees receive 43 paid days off and she really doesn't care what others do.

Trustee McKernan asked if there are any carry over.

Administrator Maioriello stated that vacation days roll over until March of the following year for the Township employees and by June for the Highway Department employees.

Trustee Schorr asked what the liability was for the Township regarding the banked days. The Administrator did not have that information for the Board, but stated that one highway employee was at \$12,000, which includes his sick and vacation days. There was some discussion as far as to roll over and banked days. Administrator Maioriello stated that she had 70 sick days banked, but if she cashed out, she would only receive half, due to the rules of the agreement. Trustee Schorr asked what the payout of banked days would be if the Township closed. Administrator Maioriello did not have that information available. There are only 4 employees that can cash out their sick days due to an ordinance passed in 2007. No employees hired after 2007 can cash out for sick days. The days can only over into the IMRF.

Trustee Schorr motioned to lower the amount of sick days from 12 days to 6 days. There was not a second. Motion did not carry.

Supervisor Swanson motioned to keep the sick days policy in place as is. Trustee Ringel seconded. Supervisor Swanson motioned to open the floor up to the public to speak on this subject. Trustee Ringel seconded. All were in favor. The floor was opened to the general public.

Ann Marie Klish, Assessor's office, stated the health reasons she uses all of her sick days.

Lisa Knight, Senior Advocate stated she feels the sick days are part of the perks of working for the Township.

Carol Kampendahl, Assessor's office, stated she didn't think it was unreasonable to have 12 sick days. She stated some health issues she has that require her to use the days.

Paul, Highway department, stated he does not get sick, but he uses his sick days to take care of his wife.

Assessor Oaks stated that she feels that the residents in the Township are not being hurt by allowing the 12 sick days.

Stephanie Maioriello, Administrator, stated the benefits are a huge reason they all work at the Township. If these days get taken away, it would destroy the morale. While last year, the employees received a 3% raise, she stated that they still don't make what other jobs pay in the public sector.

Trustee Ringel read from the Township handbook that one the responsibilities of a Trustee were to watch out for the taxpayer's monies.

Joe W., Highway Dept., stated employees for the township don't make what the private sector makes.

Dave B., Highway Dept., stated he was there to support his fellow workers even though he was only a part time employee.

Trustee Schorr stated that a lot of taxpayers are living from paycheck to paycheck. Her vote is nothing personal. She feels that the economy is down and she is looking out for the taxpayers.

Scott Weisbruch, resident, stated that benefits are important to the employees and does not feel that 12 days is a lot.

Melissa Garcia, General Assistant, stated that she uses her sick days to take care of her two children

Having no more discussion, a voice roll call was taken. Trustee Ringel, Trustee McKernan, and Supervisor Swanson voted aye, Trustee Schorr voted nay. Motion carried.

Vote: Vacation Days; Roll over: Supervisor Swanson motioned and Kevin McKernan seconded to cap roll vacation over days to 5 vacation days. A voice roll was taken. All were in favor. This motion carried.

Vote: Bereavement Policy: Supervisor Swanson motioned and Trustee Ringel seconded to include Step-Parents in the Bereavement policy. A voice roll call was taken. All were in favor. This motion carried. Assessor Oaks asked the Board to research wording in the policy. This will go on the agenda for next month.

Vote: Highway Department Funds Line Item Transfer: Trustee Schorr motioned and Trustee McKernan seconded to approve the transfer. A voice roll call was taken. Trustee McKernan, Trustee Schorr, and Trustee Ringel voted aye, Supervisor Swanson voted nay. Motion carried.

New Business: Vote: 2017 Board Meeting Dates: Trustee McKernan motioned and Trustee Ringel seconded to accept the dates as presented. Supervisor Swanson suggested changing the time of the meetings to 6:00pm. Trustee McKernan amended his motion and Trustee Ringel seconded to approve the time change. A voice roll call was taken. All were in favor. This motion carried.

Vote: 2017 Holiday Dates: Trustee Ringel motioned and Trustee McKernan seconded to accept the Holiday Dates. A voice call was taken. All were in favor. This motion carried.

Distribute the Levy: The levy was passed out for the Board to review. Trustee Schorr asked if there was any increase. Administrator Maioriello stated that the Township is not quite 1% and the Highway Department is 3%.

Public Participation: Lisa Iverson, employee, thanked the Board for keeping the 12 sick days.

Historical Society Report: Director Oaks stated the last program was held with 49 people in attendance. The house will be decorated for Christmas and then will be closed for the season.

Elected Officials Report:

Assessor Oaks thanked the Board for keeping the 12 sick days benefit for the employees.

Trustee Ringel enjoyed the TOI conference.

Trustee McKernan stated that on December 12th, there will be a breakfast with Santa at the American Legion Hall.

Clerk Rowe stated that she went to a clerks meeting with other municipal and township clerks. Here she received a recap of items to check into before the end of the year.

Supervisor Swanson stated that there were over 2,000 voters at the Township Hall on Election Day. If anyone knows of a family that needs a turkey for Thanksgiving, please contact Melissa at the Township. The TOI conference was very good.

Other Reports: Administrator Maioriello thanked the Board for keeping the 12 sick days. The election was very busy this year.

Adjournment: Trustee Ringel motioned and Trustee McKernan seconded to adjourn. Meeting was adjourned.

Submitted this 21st Day of December, 2016

Supervisor

Clerk

Trustee

Trustee

Trustee

Trustee