

**WAUCONDA TOWNSHIP FINANCE COMMITTEE MINUTES
TUESDAY, APRIL 5, 2022**

1. Call to order at 6:00 pm by Jim Whitehead
2. Members present – Dave Geary, Shane Isaacson, Ed Lochmayer. Guests included Township Business Manager, Lupe Magallanes, and Senior Advocate, Lisa Knight.
3. Minutes of the March 1, 2022 Finance Committee were distributed and approved.
4. New Business
 - a. Monthly finance reports were distributed and discussed.
 - b. A new accounting software system is being investigated by the Township Supervisor to improve transparency and cross-balancing of accounts. The “Quick Books” system is a possible replacement. Shane Isaacson indicated he is familiar with this system and could be of assistance. The new system will be installed to coincide with the beginning of the new fiscal year.
 - c. Dave Geary offered to assist in the development of a new “General Finance Policies and Procedures” document for review by the Board of Trustees.
 - d. Lisa Knight, Senior Advocate, made a presentation regarding the scope and services offered by her office. Discussion ensued and the committee thanked Ms. Knight for her presentation and fine work assisting the seniors of Wauconda Township.
 - e. The proposed 2022 township budgets are being finalized and would be available for review and discussion by the Finance Committee at the May meeting.
5. Public comment – none
6. Adjournment – 7:00 pm