

**WAUCONDA TOWNSHIP
REGULAR BOARD MEETING
April 17, 2019**

Call to Order: Supervisor Swanson called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Roll Call: Clerk Rowe proceeded with roll call. Answering present was: Trustee Lindberg, Trustee McKernan, Trustee Ringel, Trustee Stiller and Supervisor Swanson. Also answering present was Assessor Oaks, Highway Commissioner Weisbruch, Attorney Ridgway, and Administrator Maioriello.

Approve Agenda: Trustee Stiller motioned, and Trustee Lindberg seconded to approve the agenda. Voice roll call was taken. All were in favor. Motion passed.

Approve Minutes: March 13, 2019 Regular Board Meeting:

Trustee Stiller motioned and Supervisor Swanson seconded to approve the minutes. A voice roll call was taken. All were in favor. This motion carried.

Approve Payment of General Town Fund Bills: March 14, 2019 to April 17, 2019:

Trustee Lindberg motioned to approve the bills specific to salaries and utilities only. Trustee Stiller seconded. Floor was open for discussion. Trustee Lindberg stated she feels uncomfortable approving bills without a temporary budget in place. Attorney Ridgway stated it was legal to pay bills until the budget gets passed in May. Supervisor Swanson said he has been done this way since 1998 without any problems. There are no big items presented for payment until after the new budget is passed. Administrator stated it has been done this way since 1949 and that Townships have until the end of the first quarter to put pass a budget. Trustee Lindberg replied she never stated it was illegal, but she was voting based on good business practices and her conscious. Trustee Stiller stated that this goes back to January when it was brought to the Board to put a temporary budget in place. Supervisor Swanson said that without getting the numbers from the county, it is hard to put together a budget. Trustee Ringel asked Trustee Lindberg what prompted this concern. Trustee Lindberg stated she has brought this up since January. After attending a budget training class put on by TOI, with 10-12 other

Townships present, they stated they put out a temporary budget and she feels that is the right way to do it. Trustee Stiller stated that looking at the report, he cannot approve paying bills with a zero balance in the fund. Supervisor Swanson stated there are opening balances in the accounts. A voice roll was taken. Trustee Lindberg and Trustee Stiller voted aye. Trustee Ringel, Trustee McKernan, and Supervisor Swanson voted nay. Motion failed.

Supervisor Swanson motioned and Trustee McKernan seconded to approve the payment of the General Town Fund bills as presented. Trustee McKernan, Trustee Ringel and Supervisor Swanson voted aye. Trustee Lindberg and Trustee Stiller voted nay. Motion carried.

Approve Payment of Road District Fund Bills: March 14, 2019 thru April 17, 2019

Supervisor Swanson motioned and Trustee Ringel seconded to approve the payment of the Road District bills. Trustee Lindberg and Trustee Stiller voted nay. Trustee Ringel, Trustee McKernan, and Supervisor Swanson voted aye. This motion carried.

Historical Society Report: Supervisor Swanson stated that the fire extinguishers are being updated. The painter is planning to paint the windows in June.

Treasurer's Report:

Supervisor Swanson read the following Treasurer's Report:

General Town Fund	\$59,100.58
General Assistance	7,409.84
Social Security/IMRF Fund	7,982.30
Senior Services Fund	6,654.15
Road & Bridge Fund	4,740.70
Permanent Road Fund	<u>31,306.09</u>
Total:	\$ 117,193.66

Public Participation: Maria Weisbuch, resident, stated that regarding the budget discussion, she agrees expenses should never be approved with a zero-line item. While the Township does not have the numbers from the county, the Township has the numbers from the previous years they could work with to put together an interim budget. She stated it is not fair to approve items against a zero balance and maybe it is time to change the way things are being done.

Vote: Liaison Senior Bus Transportation: Trustee Lindberg motioned and Trustee Ringel seconded to appoint Supervisor Swanson to this position. Supervisor Swanson stated that this is an annual agreement between the Village of Island Lake and Wauconda Township to pick up citizens in the Nunda Township part of Island Lake. An intergovernmental agreement needs to be in place for this. The Township had one with the Village of Wauconda to pick up Fremont Township residents within the Village, but the Village of Wauconda has opted out of it. Part of the agreement is to have a Board of Directors with one representative from the Wauconda Township Board. The Village of Island Lake will pay 16% of the senior services transportation of actual money spent. This year they will pay \$13,638.12. A voice roll call was taken. All were in favor. This motion passed.

Budget Distributed: The budget was distributed to the Board. Supervisor Swanson would like the Board members to call him and set up a time to go over the budget.

Vote: Employee Manual Change: Supervisor Swanson motioned and Trustee Ringel seconded to make minor corrections to the employee manual. Administrator Maioriello stated it was brought to her attention that there were some wording mistakes in the manual changes that was passed last week. Voice roll call was taken. All were in favor. Motion carried.

Discussion: Service Point Agreement: This is a referral program for someone who would come into the office and not qualify for general assistance. Their information would be put into service point data base and they would be contacted by an agency that could help them. It is \$185.00 per year. Trustee Lindberg asked that since there is no budget in place and this is a new item not used by the Township previously, that this item be tabled until next month.

Vote: Service Point Agreement: Trustee Stiller motioned, and Supervisor Swanson seconded to table this vote until next month. A voice roll call was taken. All were in favor. This motion carried.

Vote: AAC Alarm Agreement; Historical House: Supervisor Swanson motioned and Trustee McKernan seconded to approve this agreement. This is an agreement to get the Historical house protected immediately for fire and burglary. The cost is \$38.50 per month for the annual agreement. Trustee Lindberg asked if the Historical Society will be contributing. Supervisor Swanson said no. Their money is going towards digitalizing papers right now, along with other programs. Trustee

Ringel, Trustee McKernan, and Supervisor Swanson voted aye. Trustee Stiller voted nay. Trustee Lindberg abstained. Motion carried.

Public Participation: Linda Starkey, resident, stated that regarding the senior bus transportation, if there is a need for the Village of Wauconda Fremont residents, she would suggest the Township approach the Village of Wauconda again for funding. Supervisor Swanson stated that he does not feel they get many calls from Fremont residents. He will check with Lisa Iverson of senior transportation.

Township Report:

Assessor Oaks is still working on the updates.

Trustee Stiller mentioned last month about a package that will take prescription medicines and neutralize them, making them bio-degradable. He feels this would be a good thing to offer residents to help dispose of medicines and opioids. The Wauconda Police is also looking into this. Cost is \$758.00 for 200 bags.

Administrator stated a new law states the Township does not have to pass a Prevailing Wage Ordinance anymore. The Township received \$3381.00 from the prescription drug program offered through the Township. There were 6897 prescriptions filled through this program last year. She attended a Lake County underage drinking and drug task force meeting. In Saddlebrook, in one hour, over 400 pounds of prescription drugs were taken in accordance with the drug disposal program.

Supervisor Swanson stated that he checked into Trustee Stiller's ideas of the blue bag program and wellness check for seniors. The blue bag program is where seniors would put their vital information for paramedics. The problem is the bags are not updated properly and could give wrong info. He is working with Senior Advocate, Lisa Knight, on putting together a different type of bag to help with this. Assessor Oaks suggested offering it to the family members of seniors. He is also working with Senior Advocate, Lisa Knight, on developing a wellness check program.

Budget Discussion: Trustee Stiller and Trustee Lindberg had several questions and comments regarding different items on the budget. Supervisor Swanson had questions for the Assessor regarding the hiring and training of employees.

Executive Session: Litigation: Supervisor Swanson motioned and Trustee Ringel seconded to adjourn into executive session at 7:30 p.m. All were in favor.

Board returned from Executive Session at 7:58pm. Supervisor Swanson stated that no actions were taken in the executive session. Trustee Stiller motioned Trustee McKernan seconded to adjourn at 8:00 p.m. All were in favor.

Submitted this 15th day of May 2019.

Supervisor Swanson

Trustee Lindberg

Clerk Rowe

Trustee Ringel

Trustee McKernan

Trustee Stiller