

**WAUCONDA TOWNSHIP  
REGULAR BOARD MEETING  
January 16, 2019**

**Call to Order:** Supervisor Swanson called the meeting to order at 6:02 p.m. with the Pledge of Allegiance.

**Roll Call:** Clerk Rowe proceeded with roll call. Answering present was: Trustee Lindberg, Trustee McKernan, Trustee Stiller and Supervisor Swanson. Also answering present was Assessor Oaks, Highway Commissioner Weisbruch, and Administrator Maioriello. Trustee Ringel and Attorney Ridgway were absent.

**Approve Agenda:** Supervisor Swanson motioned to accept the agenda with a change of moving town fund line item transfers to below approving the budget minutes. Trustee Lindberg seconded to approve the agenda. Voice roll call was taken. All were in favor. Motion passed.

**Approve Minutes: December 19, 2018 Regular Board Meeting**

Trustee Stiller motioned, and Trustee McKernan seconded to approve the minutes. A voice roll call was taken. All were in favor. This motion carried.

**Approve Minutes: Special Budget Meeting:** Trustee Stiller motioned, and Supervisor Swanson seconded to approve the minutes. A voice roll call was taken. All were in favor. This motion carried.

**Vote: Town Fund Line Item Transfers:** Supervisor Swanson motioned and Trustee Stiller to approve the line item transfers. Administrator Maioriello explained the reasons for the transfers were that the Township approved \$15,000.00 towards the siren in Island Lake that needed to get paid, and additional monies needed for some higher utility bills and disposal bills. At Christmas time, the Village of Volo donated \$500.00 to General Assistance for Jewel gift cards to give to seniors who need extra help. She needed that money transferred over too. A voice roll call was taken. All were in favor. This motion carried.

**Approve Payment of General Town Fund Bills: December 20, 2018 to January 16, 2019:**

Trustee Stiller motioned and Trustee McKernan seconded to approve the payment of the General Town Fund bills. A voice roll call was taken. All were in favor. This motion carried.

**Approve Payment of Road District Fund Bills: December 20, 2018 thru January 16, 2019:**

Trustee Stiller motioned and Trustee McKernan seconded to approve the payment of the Road District bills. A voice roll call was taken. All were in favor. This motion carried.

**Treasurer's Report:**

Supervisor Swanson read the following Treasurer's Report:

General Town Fund	\$ 387,472.21
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General Assistance	6,047.47
Social Security/IMRF Fund	8,772.70
Senior Services Fund	7,015.02
Road & Bridge Fund	7,268.07
Permanent Road Fund	<u>37,841.50</u>
Total:	\$ 454,366.97

**Old Business: Vote Release Executive Session Minutes:** Supervisor motioned, and Trustee Stiller seconded not to release any executive session minutes.

**New Business: Discussion to Move Budget Meeting to March:** Trustee Lindberg stated that she would like to discuss moving the budget from May to March as she does not like working without a budget for three months. The state statute states that a budget can be adopted within the first quarter, following the end of the fiscal year. As a trustee, she feels it is her responsibility to be questioning in a good way to get started earlier.

Supervisor Swanson stated that this is the way it has been done for 14 years. There are no big-ticket items that get purchased within those months. Since our fiscal year ends on February 28<sup>th</sup>, there would not be enough time to get the figures to put together a budget by March. There is no ending balance available at that time. His office starts assembling figures in March to get ready for the May budget meeting.

Administrator Maioriello stated that she would not have the figures from the county, the auditor, the insurance, the annual treasurers report and other entities to put together a budget by March. This is the reason it has always been in May.

Trustee Stiller would like to start the budget planning process sooner in an open meeting for all to discuss the budget. He would like to know what some of the line items encompass.

Supervisor Swanson stated that a budget planning session could go on the March agenda.

Trustee Lindberg stated that by putting the budget discussion on the March agenda, it would help in having a stronger discussion in putting together the budget. Putting together a good budget is a team effort and doing it together in a joint meeting will be easier. Budget planning will be on the March 13<sup>th</sup> agenda.

**Vote: Amend the Budget Date:** Withdrawn

**Public Participation:** None

**Historical Society Report:** Supervisor Swanson reported that the house has been winterized and is closed.

**Building Renovation Update:** Supervisor Swanson stated that renovations are nearing completion. They are shooting for a February 1<sup>st</sup> completion date. The moving company will re-assemble the offices on January 31<sup>st</sup>. He got a price to replace three of the hall doors to match the two new bathroom doors. He is going to shop around.

Trustee Stiller asked how much the renovations costs were to date. Supervisor Swanson stated that the ledger is showing \$564,000.00. But there are outstanding bills that must be paid yet. He would like to have all the bills paid by the end of our fiscal year.

**Elected Official Report:** Assessor Oaks stated that since the senior advocate, Lisa Knight, has moved her office temporarily into the Assessors office, she now realizes the great work Lisa does with helping the seniors of Wauconda Township. Assessor Oaks never fully understood the dedication and compassion that Lisa Knight has when it comes to understanding the needs of our seniors, and then guides them in the right direction. She feels the Township should be very proud to have Lisa as our senior advocate.

Highway Commissioner stated that the department is all ready for any bad weather. He also reported that Wauconda Township will not be doing the roads in Volo.

Clerk Rowe had talked to the Illinois States Attorney office regarding the executive session minutes. While the Board can go to the attorney for advice on releasing them, it is the duty of the Board to review the minutes semi-annually. Clerk Rowe is attending a webinar on the new law passed regarding attesting the Supervisors signature.

Trustee Lindberg did a walk through the remodeled offices. She thanked the Supervisor and Administrator for being diligent with the money regarding the renovations. The renovations look beautiful.

Trustee McKernan asked when Woodman's is going to be finished. Supervisor stated he heard July of 2019.

Supervisor Swanson is looking forward to getting back into the new offices. He thanked the Assessor for allowing the senior advocate to have her office in the Assessor's office during the renovations. He is very happy with the way the building turned out. With the government shut down, the food pantry will be open to any Federal employee. Senior assessment freezes are in the E-News.

Trustee Stiller motioned and Trustee Ringel seconded to adjourn at 7:00 p.m. All were in favor.  
Submitted this 20th day of February 2019

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Supervisor

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Clerk Rowe

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Trustee Lindberg

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Absent

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Trustee Ringel

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Trustee McKernan

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Trustee Stiller