

**WAUCONDA TOWNSHIP
REGULAR BOARD MEETING
MAY 15, 2019**

Call to Order: Supervisor Swanson called the meeting to order at 7:05 p.m.

Roll Call: Clerk Rowe proceeded with roll call. Answering present was: Trustee Lindberg, Trustee Ringel, Trustee Stiller, Trustee McKernan, and Supervisor Swanson. Also present were Assessor Oaks, Highway Commissioner Weisbruch, Attorney Ridgway, and Administrator Maioriello.

Pledge of Allegiance: The Pledge was led by Trustee Stiller.

Approve the Agenda: Trustee Stiller motioned and Trustee McKernan seconded to approve the agenda. All were in favor. Motion carried.

Approve Minutes: April 17, 2019 Regular Board Meeting: Supervisor Swanson asked Trustee Lindberg about how many townships were in the budget class she attended at TOI. Trustee Lindberg stated around 12-15. Supervisor would like that number put in the minutes for the public to understand how many townships were represented. Supervisor Swanson motioned to approve the minutes with the addition of number of attendees at the budget class. Trustee Ringel seconded. A voice roll call was taken. Motion carried.

Approve April 17, 2019 Executive Session Minutes: Litigations: Trustee Stiller motioned and Trustee Ringel seconded to approve the minutes. Roll call was taken. Motion carried.

Public Participation: None

Vote: Adopt General Town Fund Budget Ordinance# 05-15-19-01: Supervisor Swanson motioned to adopt the General Town fund budget with the exception to the personnel section of the Assessor's office, which he wants to be reduced to \$184,000.00 from \$217,785.00. Trustee Stiller seconded to open the floor for discussion. Trustee Stiller would like to put a number in the Assessor's budget for temporary help. Trustee McKernan is uncomfortable with coming up with a number out of the blue and would like to hear a more concrete number. Assessor Oaks stated that before she took over the office there were 5 employees, one Assessor, and two part time people. Since she took over, there are 3 full time employees, one Assessor, and two part time people. She has decreased the number of employees and feels she has proved to the Board that she has done a good job for the property owners and the Township. She stressed the amount of time involved and work during appeal time and this new software conversion. Supervisor stated he is not in opposition of a temporary employee to help with the conversion but does not agree with a hiring of another employee. Trustee Ringel stated that Assessor does a great job with the office and would like to put money in her account for temporary help. Trustee McKernan said he would be glad to put money in for a temporary employee as well. Supervisor Swanson read information on some other Townships employee count and parcels in their townships and how much it takes to assess a parcel. He stated Wauconda Township is on the high end.

Administrator Maioriello commented that the figure would also have to include IRMF and taxes to the salary amount.

Trustee Lindberg stated she would like to move the \$33,000.00 difference down to contractual services for the temporary employee, as it won't change the bottom line.

Supervisor Swanson amended his motion to adopt the General Town budget with the following changes: the \$184,000.00 for the Assessor's salaries would go to \$197,785.00 and a line item for contractual services would be added for \$20,000.00 to be used for the hiring of a temp person from a temp agency for the Assessor's office. Trustee Stiller seconded. Voice roll call was taken. All were in favor. The Town Budget Ordinance# 05-15-19-01 was adopted.

Vote: Adopt Road District Budget Ordinance#05-15-19-02: Trustee Stiller motioned, and Supervisor Swanson seconded to adopt the Road District Budget Ordinance# 05-15-19-02. Roll call was taken. All were in favor. Ordinance was adopted.

Approve Payment of General Town Fund Bills: April 18, 2019 to May 15, 2019:

Trustee Stiller motioned and Trustee McKernan seconded to approve the payment of the General Town Fund bills. Trustee Lindberg had some questions regarding the bills for the alarm system of the Historical house, about the TOIRMA bill and how is divided into the different departments and about the multiple tax bills. Supervisor Swanson stated the multiple tax bills are for the Slocum Lake drainage system in Williams Park. A voice roll call was taken. All were in favor. Motion carried.

Approve Payment of Road District Fund Bills: April 18, 2019 to May 15, 2019:

Supervisor Swanson motioned and Trustee Stiller seconded to approve the payment of the Road District bills. A voice roll call was taken. Motion carried.

Treasurer's Report: Supervisor Swanson read the following Treasurer's Report:

General Town Fund	\$ 68,137.43
General Assistance	5,087.05
Insurance Fund	25,084.00
Social Security/IMRF Fund	7,497.23
Senior Services Fund	7,665.73
Road & Bridge Fund	9,675.27
Permanent Road Fund	<u>35,441.65</u>
Total:	\$158,588.36

Historical House Report: The Historical Society is looking for a way to secure the merry go round to make it stationary. Painter should be starting soon.

Public Participation: None

Vote: Service Point Agreement: Cost of this agreement is \$185.00 annually with Lake County. It is a service that puts people, who require help, to get in touch with an agency that could provide the assistance they need. It is also a great tracking device. Nine other townships

are involved in this program with 40 supporting agencies. Supervisor Swanson motioned to go into the agreement for one year, Trustee Ringel seconded. Voice roll call was taken. Motion carried.

Resolution: Freedom of Information # 05-15-19-01: Trustee Stiller motioned and Trustee McKernan seconded to adopt this resolution. All were in favor. This resolution was adopted.

Township Reports: Highway Commissioner Weisbruch stated that he finally got through to Com Ed for the LED lights. The Township is working with an engineer on the property adjacent to the road district, behind the department, that goes to Main Street. He needs to find out if it is a designated wet land and then get an appraisal. Trustee Lindberg asked what the land be used for. The Highway Commissioner stated it would be used for the road district entrance and exit. It would also save the money to avoid going for an easement on the side of the building.

Assessor Oaks stated that residents received their tax bills. The first payment is due June 6th. She reminded everyone to look over their bills to make sure they are getting their correct exemptions. Due to the new Tyler program, a lot of exemptions have been removed. There is a new chief county assessor. She thanked the Board for approving the budget.

Trustee Lindberg thanked everyone for the budget discussions and hopes that the timing and thoroughness can be improved.

Trustee McKernan stated that the Memorial Day parade in a week and a half. Supervisor Swanson stated the Township will have two trucks in the parade.

Clerk Rowe attended a municipal clerk luncheon regarding FOIA laws and the Open Meeting Act. A more recent law passed is that if an employee or contractor is terminated for sexual harassment or sexual discrimination, within 72 hours of any severance agreement approval, it must be published on their website. Also, executive session meetings do not have to be published beforehand. It can be called during a regular meeting after a vote by the Board.

Trustee Stiller demonstrated the use of a Deterra pouch that neutralizes medicine that is placed in the bag for disposal. You fill the pouch with water, place up to 45 pills inside the bag, seal it, and then throw it away in your regular garbage. Supervisor Swanson stated that they are working on getting some free bags from the FBI. The Supervisor wants to be careful and make sure that residents don't bring their medicines to the Township.

Attorney Ridgway stated that the police department will also destroy medicines.

Administrator Maioriello attended a fire extinguisher demonstration. She attended an administrator's lunch regarding signatures for the clerks. Some new laws are being considered.

Supervisor Swanson stated the recycling extravaganza is June 1st. It is a very large event. Police and CERT are all lined up.

Executive Session; Litigation: Trustee Stiller motioned and Trustee Ringel seconded to move into executive session.

Upon returning at 9:15 pm., Supervisor stated that no action was taken in executive session. Trustee Stiller motioned to adjourn. Trustee McKernan seconded.

Submitted this 19th day of June 2019

Supervisor Swanson

Clerk Rowe

Trustee Lindberg

Trustee McKernan

Trustee Ringel

Trustee Stiller