

**WAUCONDA TOWNSHIP  
REGULAR BOARD MEETING  
OCTOBER 19, 2016**

**Call to Order:** Supervisor Swanson called the meeting to order at 6:32 p.m.

**Roll Call:** Clerk Rowe proceeded with roll call. Answering present was: Trustee McKernan, Trustee Ringel, Trustee Schorr, Trustee Thompson, and Supervisor Swanson. Also answering present was Assessor Oaks, Administrator Maioriello, Attorney Ridgway, and Highway Commissioner Munson.

**Pledge of Allegiance:** The Pledge was led by Trustee McKernan.

**Approve the Agenda:** Trustee Thompson motioned and Trustee Ringel seconded to approve the agenda. A voice roll call was taken. All were in favor. This motion carried.

**Approve Minutes: September 21, 2016 Regular Board Meeting**

Trustee Ringel motioned and Trustee Schorr seconded to approve the minutes. A voice roll call was taken. All were in favor. Trustee Thompson and Trustee McKernan abstained due to absence. Motion carried.

**Approve Minutes of Executive Session: Litigation 9/21/16:**

Trustee Schorr motioned and Supervisor Swanson seconded to approve the minutes of the Executive Session. A voice roll call was taken. All were in favor. Trustee McKernan and Trustee Thompson abstained due to absence. Motion carried.

**Approve Payment of General Town Fund Bills: September 22, 2016 to October 19, 2016:**

Trustee Schorr motioned and Trustee Ringel seconded to approve the General Town Fund bills. Assessor Oaks stated that monies had been budgeted to re-carpet the Assessor's office. The deposit of \$1996.20 needs to be paid so the work can move forward. She is requesting that it be added on to this month's bills.

The total bill to the carpet and kitchen area, to remove all work stations and furniture, and to re-install everything is going to run approximately \$1800 over the budgeted amount. If the Board does not want to approve the additional expense, she will not do the kitchen area. Supervisor Swanson stated that there is money in the budget and it can get done. Additional funds requested will be added to next month's agenda for a vote. Trustee Schorr amended her motion to include the \$1996.20 bill for payment. Trustee Ringel seconded. A voice roll call was taken. All were in favor. This motion carried.

**Approve Payment of Road District Fund Bills: September 22, 2016 thru October 19, 2016:**

Trustee Ringel motioned and Supervisor Swanson seconded to approve the Road District bills. Highway Commissioner Munson stated that he has purchased a V-Box for \$18,495.00 and needed some line items figures moved to different areas of the budget to pay for this purchase. Highway Commissioner stated that Wauconda Township is recognized as a leader in using liquids for snow removal. Trustee Thompson asked why he felt the Township needed another V-box. Commissioner Munson stated that he wanted another vehicle to do more liquid than salt for snow removal. Supervisor Swanson stated that the Highway Department bought a new V-box last year that can do 50 miles of roads. The Township only has 32 miles of road. Supervisor Swanson stated that while the Commissioner wants to take the money out of contingencies. The Township auditor stated that money is used for emergencies. It is his opinion that this is a waste of tax dollars monies considering the highway department has 5 snow plow trucks that are set up for wet shock, plus the V-box for only 32 miles of roadway. This V-box also is being purchased used, which has no warranty. He also stated that the \$18,495.00 is for the V-box only and not the controls for it. It also will have to be installed on a truck. Highway Commissioner stated that the men in the highway department would install it. Supervisor Swanson asked how much were the controls for the V-box. Highway Commissioner did not know. Trustee Schorr stated that the contingencies funds does not mean emergencies, it means if you need additional money it is there. After discussion as to whether there was enough money in the budget, Trustee Ringel amended her motion to approve the payment of bills to include the \$18,495.00. Trustee Schorr seconded the motion. Trustee McKernan, Trustee Ringel, Trustee Schorr, and Trustee Thompson voted aye, Supervisor Swanson voted nay. Motion carried.

**Treasurer’s Report:**

Supervisor Swanson read the following Treasurer’s Report:

General Town Fund	\$ 55,843.76
General Assistance	4,834.21
Social Security/IMRF Fund	8,375.02
Senior Services Fund	7,066.71
Road & Bridge Fund	5,531.94
Permanent Road Fund	<u>43,147.01</u>
Total:	\$ 124,798.65

**Public Participation:** Hilda Lichter, Wauconda resident, thanked the Township for finally starting on the roads and culverts in the Tamarack subdivision.

**Vote: Ordinance # 10-19-16-02 Employee Manual changes**

Supervisor Swanson motioned and Trustee Ringel seconded to approve the changes in the employee manual as presented.

Administrator Maioriello stated that she would like the Board to also consider putting a cap on rolling over vacation days. Currently the manual does not have a cap on rolling over these days.

Trustee Schorr stated she would also like to have the sick days benefit reduced from 12 days to 6 days. She feels that is more in line with what the average worker receives. Trustee Thompson stated that with the sick days, personal days, and holidays allotted, time off could amount to 8.6 weeks off.

Supervisor Swanson stated he thinks it is high also and suggested that the employees get to keep the 12 days benefit, but only get paid for 6, leaving the other 6 for non paid days off. Administrator Maioriello stated that many of the employees bank these sick days. The days go into their retirement fund and it is considered a benefit. Since these two items were not on the original employee changes sheet presented for approval, they will be added on to the agenda for a vote at next month’s meeting. Supervisor Swanson motioned to vote on changes that were presented, Trustee Ringel seconded. A voice roll was taken for approving the changes that were submitted. All were in favor. This motion carried.

**New Business: Vote: Resolution # 10-19-16-02 Investment Policy:**

Trustee Thompson motioned and Trustee Ringel seconded to adopt the Investment Policy Resolution. Voice roll call was taken. All were in favor. This resolution was adopted.

**Vote: Ordinance # 10-19-16-01 Ethics Policy:** Supervisor Swanson motioned and Trustee Thompson seconded to approve the Ethics Policy Ordinance. Following questions from Trustee Schorr regarding this policy, Supervisor amended his motion to table this Ordinance so that Trustee Schorr has time to research the wording in the policy. Trustee Ringel seconded. Voice roll call was taken. All were in favor. This was tabled until next month.

**Historical Society Report:** Director Oaks stated there are more books for sale through the Historical Society. On November 6<sup>th</sup>, the Historical Society will be presenting a WWII program. Countryside Historical Society held a luncheon at the Wauconda Library which Supervisor Swanson gave a speech regarding the Cook House.

**Public Participation:** None

**Elected Officials Report:**

Highway Commissioner Munson stated that liquid is the future for the roads in Illinois in regards to snow removal. The EPA will be governing salts in the future. He also stated that he will be going on vacation for a month in November and that Joe Whitman will be in charge while he is gone.

Clerk Rowe mentioned that early voting begins on October 24<sup>th</sup>.

Administrator Maioriello stated that over 300,000 voters are expected to vote in Lake County for this election.

Supervisor Swanson said the Township received thank you cards from the grant recipients. The Township was honored by being entered into the Hall of Fame through the Lake County Extension Foundation.

Supervisor Swanson thanked the Board for approving the paving of the Township Hall parking lot. The project was completed \$11,000.00 under budget.

Supervisor Swanson asked the Highway Commissioner if he has received a copy of the lease for the building rental that was discussed at last month's Board meeting. The Highway Commissioner said he did not have it yet. Trustee Ringel asked that it be brought to next month's meeting.

**Executive Session: Personnel Issue**

At 7:50pm., Supervisor Swanson motioned and Trustee Thompson seconded that the meeting would be moved in to Executive Session to discuss a personnel issue. Voice roll call was taken. All were in favor. Motion carried.

**Adjournment:** At 8:04 pm., the meeting was resumed from the Executive session. Trustee Thompson motioned and Trustee Schorr seconded to adjourn. Meeting was adjourned.

Submitted this 16th Day of November, 2016

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Supervisor

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Clerk

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Trustee

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Trustee

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