

# Wauconda Township Board Meeting

## September 15, 2021

**Call to Order/ Roll Call:** The meeting was called to order at 6:00 p.m. For roll call, answering present were: Supervisor Knight, Trustee Lochmayer, Trustee McKernan, Trustee Whitehead ( absent), Trustee Santi

**Pledge of Allegiance:** The pledge was led by Supervisor Knight

**Approval Of Agenda:** Supervisor Knight stated there will be one slight correction on the agenda for the Town Fund bills and the Road District bills amount. See below with corrected amounts. Approval for the amended agenda Trustee McKernan motioned, and Trustee Santi seconded. Roll Call was taken. All were in favor. Motion passed

**Vote: Approve Consent Agenda:** Trustee McKernon motioned and Trustee Lochmayer seconded to approve the agenda by omnibus vote. Roll call was taken

- A) Approve Payment of Town Fund Bills- August 18, 2021-September 15, 2021 in the amount of \$69,557.97
- B) Approve Payment of Road District Bills-August 18, 2021- September 15, 2021 in the amount of \$37,123.70
- C) Approve Minutes of Board Meeting – August 18, 2021

**Approve Items A-C on Consent Agenda:** Trustee McKernan motioned, and Trustee Santi seconded to approve the agenda. Roll call was taken. All in favor. Motion passed

**Historical Society Report:** Beth was filling in for Dan Smith. One more open house will be occurring this Sunday from 1-4pm for the graduation display. On Oct 17, 2021 Fall Frolic is happening. There will be crafts for the kids, cider and donuts. Holiday ornaments are in and they are \$8 each. Reminder that the meetings occur on the 3<sup>rd</sup> Monday of the month at 6:30pm. All are welcome.

### **New Business**

- A) **Clarke Mosquito Report:** George was present to represent Clarke. There was an initial outbreak back in 2001. The program was put together with focus on public health with some nuisance mosquito control involved in the program. Larvae control is one of the main components of the program. Each site water samples are taken to see if mosquito larvae present. If larvae are present, they will perform treatments to remove. Update: as part of the program, we do collection for the Lake County Health Department, Forest Preserve sites and some portion of the unincorporated areas. They have found 7 positive mosquito samples for West Nile Virus. Focus of the program is to reduce the type of mosquito that carries WNV. Clarke operations will focus on Culex permanent water sites for the control of larval development. There is also a portal [www.clarkeportal.com](http://www.clarkeportal.com) that will allow any resident to report standing water that is on their property any time of the year. Also allows residents to report high amounts of mosquitos in their area. The township was over invoiced and there is a credit to the township for about \$7,500.
- B) **Vote: Funding Requests from Social Services Agencies:** Supervisor Knight would like to discuss some of the organizations we have helped out in the past. Supervisor Knight addressed the board

and asked for us to enter into a contractual arrangement with these organizations for a year period. The organizations are as follows

<b>Organization</b>	<b>\$Requested for 2021</b>
a. A Safe Place	\$5,000.00
b. Erie Family Health (Health Reach)	\$3,000.00
c. Lake County Extension Foundation, Inc.	\$3,000.00
d. Little City	\$2,500.00
e. Nicasa	\$4,000.00
f. Nicasa Teen Court	\$1,000.00
g. Nisra	\$2,000.00
h. Pads	\$5,000.00
i. St. Vincent De Paul	\$6,000.00
j. Zacharias Sex Abuse Center	\$5,000.00
k. Mothers Trust Foundation	\$2,500.00
<b>Total</b>	<b>\$39,000.00</b>

Supervisor Knight stated we originally budgeted for \$50,000 and we are well under that. These currently have not been paid for and will be paid once they each sign a contract with us. Trustee Lochmayer motioned, and Trustee McKernan seconded to approve entering into these agreements. Roll call was taken. All were in favor. Motion passed

**Public Participation:** None

**Approval of Policies and Procedures for Whistleblower Complaints:** Supervisor Knight stated back in July 2021 Wauconda Township approved the state mandate for Whistleblower Complaint. Now Wauconda Township will need authorization to approve the Policies and Procedures. Trustee McKernan, and Trustee Santi seconded to approve. Roll Call was Taken. All were in Favor. Motion passed.

**Supervisor Report:** Supervisor Knight shared that today was Marge Rucker's last day volunteering at the Wauconda/Island Lake Food Pantry after 20 years of dedication. There was a nice gathering for her on September 15 to thank her for her service and dedication. Supervisor Knight has mentioned that today was the Senior Picnic at Cook Park. It was well attended with approximately 120 seniors. Thank you to our staff for all of their hard work in getting this together. Wauconda Township sponsors this event along with the Wauconda Park District and Wauconda Health Care. On August 28 we held our Recycling Extravaganza. It was a big success. Thank you to all of our volunteers that came out to help us as well as CERT, Police and our Highway Department, employees, the Village of Island Lake & Wauconda, DuBros Products. To give you an idea of some numbers there were 156 TVs on 51 pallets, 73 car batteries, 70 propane tanks, 1409 fluorescent light bulbs, 42 American flags, along with 5 boxes of sharps, 693 shoes and mar more items along with document shredding. Supervisor Knight stated we did also have to replace a hot water heater in the Assessor's area. Wauconda Township received three proposals and we went with McElroy Plumbing a local company for \$1,975.00. Supervisor Knight has also received two proposals for our fall/winter newsletter and will bring those forward once we have. Supervisor Knight was also notified that Jewel/Osco is looking for locations to provide booster shots and he will reach out to them to see if we can assist or possibly host one. Supervisor Knight has received a memo from Able Bookkeeping and here are the highlights to share. Kris Conway from Able Bookkeeping has found various errors in how payroll was being calculated. While reconciling Form 941

(done quarterly payroll tax return) She determined setup of certain payroll deductions was incorrectly calculated where items that should be pre-taxed as taxable and other items that are pre-taxed that were not. Able Bookkeeping identified those deductions and made those changes moving forward. Have a payroll register to provide proof of the issue with payroll Jan. 1- June 30 2021. Showed both state and federal state wages which should be the same and they were not, as well as, the FICA and Medicare wages should be the same and they were not. During the course of this, there were three employees at the Highway Department that did not have Medicare withheld from their checks starting at the end of May. Able Bookkeeping was able to calculate the shortage and make the necessary adjustments in time.

**Elected Officials Reports:** Trustee Santi stated no report. Trustee McKernan stated he has not report. Shop locally. Trustee Lochmayer has no report. Assessor Oaks has no report. Highway Commissioner Weisbruch stated they are going strong for the brush pickup and will be taking in the machine to get serviced. ComEd is also starting on the LED street light program. Savings will most likely be seen hopefully come sometime next year. There is also a 2009 F550, frontline plow truck, used for the smaller subdivisions, developed a crack in the frame. It is unrepairable and insurance does not cover it. The truck is on the auction block. Currently in discussion of getting a new one.

**Executive Session:** Trustee McKernan motioned, and Trustee Lochmayer seconded to approve to move into Executive Session for discussion of minutes. Possible action may be taken

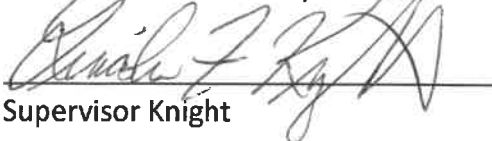
**Roll Call:** Supervisor Knight, Trustee Lochmayer, Trustee McKernan, Trustee Santi  
Adjourn into Executive Session.

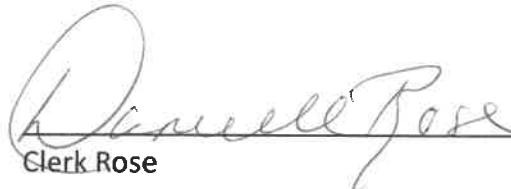
**Call to Order Regular Meeting/Roll Call:** The meeting was called to order at 6:48 p.m. Supervisor Knight asking the board for approval of amended executive session minutes as there is no longer a need for confidentiality for the dates of: March 18, 2015, March 16, 2016, May 15, 2019 and September 18, 2019. The remainder of the executive session minutes, there is still a need for confidentiality. Trustee McKernan motioned and Trustee Santi seconded to approve.

For roll call, answering present were: Supervisor Knight, Trustee Lochmayer, Trustee McKernan, Trustee Santi

**Adjourn/Roll Call:** At 6:50 pm. Trustee McKernan motioned to adjourn. Trustee Lochmayer seconded. For roll call, answering present were: Supervisor Knight, Trustee Lochmayer, Trustee McKernan, Trustee Santi. The meeting was adjourned.

Submitted this 20th day of October 2021.

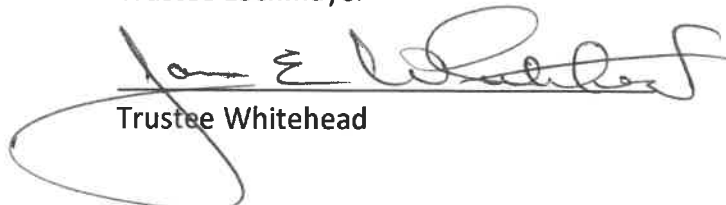
  
Supervisor Knight

  
Clerk Rose

  
Trustee McKernan

  
Trustee Lochmayer

  
Trustee Santi

  
Trustee Whitehead